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| Board Members:  Lisa O’Brien *President*  Julie McFarland *VP*  Sarah Dray *Secretary*  Gail Howard | Voting Members:  Lisa O’Brien *President*  Julie McFarland *VP*  Sarah Dray *Secretary*  Gail Howard | Voting Members Absent: | Date: May 5, 2024  Time: 10:00am  Location: 1302 Comanche St Deer Park, TX 77536 |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order at 10:30am |  | None |
| Prayer | Prayer by Sarah | None |
| Review of minutes | Reviewed by Sarah | Lisa accepted minutes as written via email 1/18/2024. Julie seconded. Motion passed unanimously. |
| OLD BUSINESS: |  |  |
| Financials | Bank balance: $16,248.38  Profit and Loss Report: Lisa presented to Board.  Monthly Expense Review: Lisa presented the monthly income and expense for 2024.  Project Financials:   * Contractor pay: Lisa presented the contractor total monthly pay of $1935 for March. Lisa reviewed each individual contractor’s pay. * School children feeding program: Lisa presented the $400 per month to continue to feed the 100 school aged children every other week is still continuing to be sponsored. * Medika Mamba: Lisa presented the $102 water plus $380 per month costs to run this project. * Telehealth children: Lisa presented the total costs for the sick children’s healthcare from the Medika Mamba project. Every child receives Albendazole upon discharge. There were 36 children sick for the month of April but only 24 showed for the telehealth appointment with Dr. Tram Jones. Individual medication and treatment costs are outlined in the Profit & Loss Statement 2024. * Telehealth by American staff: Lisa presented the cost of the 15 telehealth patients separate from the above group. Individual medication and treatment costs are outlined in the Profit & Loss Statement 2024. Two patients that were highlighted in the meeting are Harold, an HIV patient, and Darling, a patient WTH sent for counseling. * Monthly food expenses (misc): Lisa presented the families, widows, and orphans monthly food expenses of $975, totaling $1185 with contractor expenses. WTH supports 13 families totaling 42 individuals in this category. 4 families have individual sponsors. * Housing leases: Lisa presented the 9 annual leases for 2024, supporting 40 individuals with housing. * Formal Education: Lisa presented the 20 children sponsored in grade school. * English School: Lisa presented the $160 monthly cost for Wilson’s English school for 20-40 kids two times per week.   Donation by Donor Detail: Lisa reviewed details and highlighted large donors.  Class Reports: Lisa presented the class reports including education, housing, food, and medical projects. | Reviewed.  Reviewed.  Reviewed.  Reviewed.  Reviewed.  Reviewed. |
| Social Outreach Committee | Website: Sarah presented her work with Tyson and the rest of the website development team. Sarah is working with the team to launch what is already completed while the rest of the website will be launched at a later date.  Merch: Sarah presented her work with Bonfire, the 3rd party platform WTH uses to sell merchandise. Today, WTH has made $120 by selling 24 tshirts. Sarah informed the Board she plans to add more shirt designs and mugs. Sarah also asked the Board to be on the lookout for any individuals to assist us with designing more additional tshirts.  Newsletter/Letter to Donors: Lisa presented her work on the Financial Report mailed out to donors. Lisa came in under approved budget, spending only $650. This project brought in over $3,000. | Sarah to continue to work with Tyson to launch first part of new website. Sarah also to implement timeline with Tyson and website development team. Lastly, Sarah will send Tyson remaining items to complete website buildout.  Sarah to add more merch to Bonfire store, including mugs and shirts with bible verses.  Reviewed. |
| Medika Mamba | Julie and Lisa presented this project. Julie oversees all data entry and annotation. See items highlighted below:   * Data highlights presented by Julie: 174 children have come through the program since the start in Sept 2023. 112 children have been discharged. Current program includes 62 total children, 30 of which are below -1 SD. * P&Ps: Julie presented the rough draft of the Medika Mamba Process & Procedure Document. * Total monthly cost is $900 per month, including medications. * Additional admission criteria implemented 3/15/24 using MUAC <125mm. * Failure to thrive children: Julie stated the difficulties of identifying children who are failing to thrive without good data. Those children who are not improving are seen via WhatsApp video call by Dr. Tram Jones, a volunteer doctor with Haitian experience. Most common sickness is dysentery and cholera. | Board to review Julie’s draft Medika Mamba P&Ps by the end of the month. |
| NEW BUSINESS: |  |  |
| BOD Yearly Vote | Board voted on positions. All positions remained the same. Board discussed the addition of new Board members. | In accordance with the provisions outlined in the WTH Bylaws, all Board members have been reaffirmed in their respective positions for the forthcoming year. |
| Grant Applications | Lis presented her work applying for four grants. Sarah is assisting Lisa with finding a grant tracking/writing platform with a demo today at 1:00pm with GrantHub. | Reviewed. |
| Fedelin Israel | Board assigned Fedelin title of Program Manager. Board agreed this was an appropriate title considering his tasks, details of those tasks, and excellent money and team management. |  |
| Partners Cluster Performance Assessment | Fedelin Israel joined Board meeting via WhatsApp call to discuss the MSPP/UNICEF meetings. Fedelin presented the following:   * First meeting WTH attends is the Nutrition Cluster meeting on the last Friday of every month. WTH must submit a 5W Matrix form which reports the data collected for the Medika Mamba project. * Second meeting WTH attends is a Cluster Meeting an emergency weekly Monday meeting designed for misplaced individuals of Haiti due to the gang violence. Haitians are fleeing the gang ridden areas, but since Cite Soleil is surrounded by sewage and Haitians are not feeling here, it is not a targeted area to focus on for MSPP. Lisa and Fedelin submit information for this meeting of the goal to stay relevant and gather information. | Lisa to complete the 5W Matrix for April.  Lisa to email Dr. Marhone to find out of there will be additional Cluster Meetings for the displaced people since neither her nor Fedelin have received notification of these meetings continuing. |
| New Educational Program | Teah Bland to present. Board decided to table this discussion with her absence and absence of proposing details. | Tabled to next meeting. |
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| ANNOUNCMENTS |  |  |
| None. |  |  |
| NEXT MEETING |  |  |
| TBD. |  |  |
| AJOURNMENT |  |  |
| Closed at 12:30pm | Closing prayer by Julie |  |
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Minutes recorded by Sarah Dray